

Community Partnership to Strengthen Sustainable Development Program
(Compass)
SCOPE OF WORK

Component Name:	:	Advancing Government-led Initiatives to Address Emerging Forestry Issues (Component-3)				
Period begins	:	January 2025	and ends	:	December 2025	Duration : Max. 220 working days
Areas of Work:	:	Support advancing government-led initiatives to address emerging forestry issues				

Background

The United States Agency for International Development (USAID) and the U.S. Forest Service (USFS) have been collaborating in Bangladesh since 2009, achieving significant milestones in forest, environmental, and natural resource management (NRM). The partnership exemplifies effective inter-agency cooperation, significantly contributing to sustainable forest management and the development of robust NRM systems in Bangladesh.

Building on this long-standing partnership, USAID and USFS entered into a Participating Agency Partnership Agreement (PAPA) in 2019. Under this agreement, USFS began implementing the 5-year **Community Partnerships to Strengthen Sustainable Development (Compass)** activity. This initiative aimed to enhance sustainable natural resource management, strengthen stakeholder capacity, and build community resilience and environmental stewardship in Bangladesh. USAID further extended the PAPA for an additional 36 months. This extension aims to continue the Compass activities, emphasizing scaling up and sustainability of ongoing initiatives.

Compass addresses NRM challenges in Bangladesh through the following components:

- Component 1:** Expanding and Sustaining Youth-led Environmental Stewardship
- Component 2:** Restoring Ecosystem Services to Communities through Locally led FLR
- Component 3:** Advancing Government-led Initiatives to Address Emerging Forestry Issues
- Component 4:** Strengthening Academic Knowledge and International Partnerships to Address NRM, Climate Change, and Biodiversity Loss

A: Overview and Description of Services to be provided

Overview:

Compass will continue to build capacity in forest and natural resources management in Bangladesh by leveraging its long-term partnerships and access to subject matter experts, state-of-the-art forest management tools, technologies, and best practices. Compass will continue to assist the National Botanical Garden (NBG) authority to develop it as a hub of urban forestry. Compass and BFD will convene a platform for establishing a Dhaka City tree cover goal which will use the information provided from the urban tree inventory from Compass’ first phase. Urban forestry will be expanded and promoted through school programs and new urban forest inventories. Further Compass will also support BFRI to become an in-demand research institute that provides outputs of national importance by assessing its institutional strengths and potential collaborative opportunities, and then designing a stepwise plan to increase institutional strength.

Description of Services: The interns are expected to perform the following activities:

- Collect all books, reports, and documents and list them in a specific format
- Draft text for the website as needed for the website designer
- Collect photos from different sources and shorting them for storage on the website
- Draft text for key urban forestry collaborators and services available
- Prepare a list and brief description of all parks in Dhaka cities
- Support need assessment study of BFRI
- Assist training and workshop
- Carry out other responsibilities assigned by the supervisor.

B: Required Education, Experience, Knowledge and Skills

Education

- At least a bachelor's degree in forestry, Environmental Science, or related discipline.

Experience

- No formal professional experience is required
- Previous experience in working with any development project will be highly appreciated

Expected Knowledge and Skillset

- Basic understanding of urban forestry.
- Proficiency in MS Word, MS Excel, and MS PowerPoint
- Interest in learning and adapting to new processes and tools
- Ability to communicate effectively in Bangla and English
- Willingness to work with government and non-government agencies
- Motivation to learn updated forestry tools and technologies
- Problem-solving and critical thinking abilities
- Willingness to travel to government and non-government offices

C. Workstation

Compass Program Office in Banani, Dhaka, or Director Office of the National Botanical Garden, Mirpur, Dhaka (As per need).

E. Remuneration

The benefits and allowances for this position would be as per the Compass policy and guidelines.

F. Instructions for Application Submission

Interested applicants are requested to submit the application form at this link: [Application Form](#)

Applicants must have an active Gmail account to complete the application. In the application form, the interested applicants must provide accurate information in all required fields and attach the following documents:

1. **A Curriculum Vitae (CV)** with the full contact details, description of educational background, relevant experiences (if any), skillset, accomplishments (if any), extracurricular activities, hobbies, and two references (one must be academic). Please use the following naming convention for your file: `FirstName_LastName_CV`. The CV should not exceed one page and must be attached either in MS Word or in PDF file format.
2. **An intriguing cover letter** illustrating what motivated the applicant to apply and why s/he is the best candidate for this position. Please use the following naming convention for your file: `FirstName_LastName_CoverLetter`. The cover letter should not exceed one page and must be attached either in MS Word or in PDF file format.

The deadline for application is **January 11, 2025 at 11:59 pm**. Only completed applications will be considered.

Only shortlisted candidates will be called for further assessment. The applicants who are not shortlisted will not be notified. Qualified candidates will be considered regardless of age, race, color, sex, creed, national origin, lawful political affiliation, non-disqualifying handicap, marital status, sexual orientation, affiliation with an employee organization, or other non-merit factor.