

Community Partnerships to Strengthen Sustainable Development Program (Compass)



Statement of Work

Component Name:	: Component 4: Strengthening Academic Knowledge and International Partnerships to Address NRM, Climate Change, and Biodiversity Loss				
Period begins	: December 01, 2024	and ends	: September 30, 2025	Duration	: Max. 220 working days
Areas of Work:	: Support program activities of the Component				

Background

The United States Agency for International Development (USAID) and the U.S. Forest Service (USFS) have been collaborating in Bangladesh since 2009, achieving significant milestones in forest, environmental, and natural resource management (NRM). The partnership exemplifies effective inter-agency cooperation, significantly contributing to sustainable forest management and the development of robust NRM systems in Bangladesh.

Building on this long-standing partnership, USAID and USFS entered into a Participating Agency Partnership Agreement (PAPA) in 2019. Under this agreement, USFS began implementing the 5-year **Community Partnerships to Strengthen Sustainable Development (Compass)** activity. This initiative aimed to enhance sustainable natural resource management, strengthen stakeholder capacity, and build community resilience and environmental stewardship in Bangladesh. USAID further extended the PAPA for an additional 36 months. This extension aims to continue the Compass activities, emphasizing scaling up and sustainability of ongoing initiatives.

Compass addresses NRM challenges in Bangladesh through the following components:

Component 1: Expanding and Sustaining Youth-led Environmental Stewardship

Component 2: Advancing Government-led Initiatives to Address Emerging Forestry Issues

Component 3: Increase technical cooperation on forest and ecosystem management

Component 4: Strengthening Academic Knowledge and International Partnerships to Address NRM, Climate Change, and Biodiversity Loss.

A. Overview and Description of Services to be provided

Overview

Component 4 of the Compass Program makes an effort to generate a well-equipped cadre of professionals, enhanced institutional capacities, and sustained efforts in addressing environmental challenges in Bangladesh. The Component focuses strategically on academic institutions and research to enhance evidence-based decision-making on critical national issues such as NRM, climate change, and biodiversity loss. Through collaborations with government agencies and academic/research institutions in Bangladesh and the USA, it facilitates international knowledge exchanges, student and professional technical capacity enhancement, research partnerships, international education and research opportunities, and public awareness.

Description of Services

The intern is expected to perform the following activities, not limited to:

- Contribute to report writing;
- Help in tracking the updates of the Component activities;
- Come up with ideas for knowledge product development;
- Prepare PowerPoint Presentation Slides;
- Document minutes of meetings/knowledge events;

- Prepare event reports;
- Be present in weekly meetings;
- Visit field-level activities in the program intervention areas;
- Support the Compass team as and when needed.

B. Required Education, Experience, Knowledge and Skills

Academic qualifications

Completed a Bachelor's or Master's Degree in Environmental Management/Sciences/Economics, Forestry, Botany, or similar disciplines in the NRM domain.

Experience level

- No formal professional experience is required
- Experience in report writing, media content development, and editing will be an added advantage
- Research experience at the Bachelor's or Master's level will be given preference.

Expected skillset

- Excellent language proficiency (writing and speaking) in Bangla and English
- Ability to produce well-written technical reports and media content
- Ability to work on MS Word, MS Excel, and PowerPoint
- Ability to meet deadlines without compromising quality
- Critical thinking
- A creative mind
- Interest in project management
- Willingness to learn and adapt to an official setting.

C. Workstation

Compass Program Office in Banani, Dhaka.

D. Benefits and allowances

The benefits and allowances for this position would be as per the Compass policy and guidelines.

E. Instructions for Application Submission

Interested applicants are requested to submit the application form at this link: [Application Form](#)

Applicants must have an active Gmail account to complete the application. In the application form, the interested applicants must provide accurate information in all required fields and attach the following documents:

1. **A Curriculum Vitae (CV)** with the full contact details, description of educational background, relevant experiences (if any), skillset, accomplishments (if any), extracurricular activities, hobbies, and two references (one must be academic). Please use the following naming convention for your file: FirstName_LastName_CV. The CV should not exceed one page and must be attached either in MS Word or in PDF file format.
2. **An intriguing cover letter** illustrating what motivated the applicant to apply and why s/he is the best candidate for this position. Please use the following naming convention for your file:

FirstName_LastName_CoverLetter. The cover letter should not exceed one page and must be attached either in MS Word or in PDF file format.

The deadline for application is **November 16, 2024 at 11:59 pm**. Only completed applications will be considered.

Only shortlisted candidates will be called for further assessment. The applicants who are not shortlisted will not be notified. Qualified candidates will be considered regardless of age, race, color, sex, creed, national origin, lawful political affiliation, non-disqualifying handicap, marital status, sexual orientation, affiliation with an employee organization, or other non-merit factor.